

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – November 5, 2015

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 7:00 p.m. Board members present were: Mr. Ward, Mr. Geiger, Mrs. Taylor, Mr. Parisio. Absent: Mrs. Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Shane Humphreys.

2. AGENDA/MINUTES

- 2.1 Approve the Minutes of the Regular Meeting of October 8, 2015. Mr. Ward moved, seconded by Mr. Parisio, to approve the minutes of October 8, 2015.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Agenda for November 5, 2015.
President Geiger requested the following corrections be made to the Agenda:
Item 5-C-4: Change “WHS Band Director” to “WIS Band Director”
Item 5-C-5: Change “Caleb Fleming – Varsity Boys Basketball – Assistant Coach” to
“Caleb Fleming – JV Boys Basketball – Assistant Coach”
Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Agenda for November 5, 2015, with corrections.
AYES: Ward, Geiger, Taylor, Parisio
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS – None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Principals**

(WIS) Mr. Drury reported:

- Girls Basketball has started.
- Sgt. Walter presented a school shooter presentation to staff, following up with a school lockdown drill a few days later. There are areas that need to be refined/adjusted.
- Mr. Drury attended a Safety Summit and will present information to the site safety teams.
- Math and Language Arts Interventions are going well. 6th grade interventions are occurring during 5th period. 7/8 grade interventions are occurring at lunch for math and after school for Language Arts. There is homework help every morning before school in the computer lab.
- Google Apps for Education (GAPE) use is increasing with students and staff. A handful of WIS teachers are going to become Google Certified Educators with the help of Anna Lane at GCOE.
- The website is being redesigned.

(MES) Mr. Drury reported:

- Thank you to the Murdock Parent Teacher Organization (PTO) for putting on a great Fall Festival. It was a great event and was well attended.
- A new student leadership group has organized Red Ribbon Week. The group is directed by Amanda Bell-Corona, Jennipher Dace and Teardra Vance.
- WUSD maintenance team is great. They are really responding to the needs and always helping out.
- Trimester report cards are coming out, and Parent-Teacher conferences are scheduled for November 19-20, 2015.

- Murdock has been working on “re-branding” itself. There is a new Facebook page, several teachers are on Twitter and are looking forward to the redesigned website. MES is also working on the Vision and Mission Statements.

(WHS) Mr. Humphreys reported:

- Mr. Humphreys noted that the Health class is no longer taken by Freshman but has become a Junior requirement instead. The change in Board Policy will be brought back to the December Board meeting.
- The staff was given a questionnaire on Block/Plus period schedules. In regards to the Block schedule, most of the feedback was positive, with a few concerns that it is difficult for Special Education students. The feedback for Plus period sees students taking more responsibility, but a few areas still need to be improved upon. One suggested area of improvement is if students could attend the class in which they are earning an “F”.
- Math coach from GCOE will be meeting with the math teachers on November 19, 2015, to work on pacing. The Math department will be going to the CPM trainings as well.
- Mr. Humphreys, Mr. Schaad, Mr. Fleming and Mrs. Keolanui attended a Pathways meeting on November 4, 2015. We are heading in the right direction with agriculture, health, and science.
- Last football game is November 6, 2015 and is Senior night.
- A canned food drive will be held through Thanksgiving.
- 4-H is collecting new coats/jackets for kids.

(WCHS) Dr. Geivett reported:

- There was an article in the Valley Mirror showing students walking residents of the local care center around the park.
- 9 students are on the wall of fame for no F’s and good attendance.
- Enrollment is 24 students.
- New Falcon logo has been created, so staff shirts and t-shirts for student incentives will be made.
- Thanksgiving Feast is November 19, 2015 at 11:00 a.m.

4.3 Associated Student Body Report – No report**4.4 Director of Business Services – Mrs. Beymer reported:**

- MAA Revenue – We were notified last week that we will be receiving around \$38,000. We are owed \$193,719 back to 2009-10, but they are holding back \$63,000 for back casting (bill-backs to districts). The state is recommending that we don’t spend any of this money because the recouped amount could be more than they have sent to us.
- Career Technical Education Incentive Grant application was released this week. After discussion with the teachers and Mr. Humphreys, the decision was made to apply as an independent district instead of going in with GCOE and the consortium. It will take a little additional work but after looking at the 10 areas of criteria, we are already in line and doing those things required. We will be funded based on 7-12 grade ADA or a total of 656.9 students. Application deadline is November 30. We have already submitted our application. It is a 3 year grant program with the district matching fund requirement of \$1.00 (District) for \$1.00 (State) in the first year, \$1.50 for \$1.00 in the second year, and \$2.00 for \$1.00 in the third year. The district is allowed to use any expenditure from any program, except the Career Pathways funding, as part of the match. By applying on our own, 100% of the program dollars will go to support our students and staff.
- The first Budget Committee meeting will be on November 10th and the first Interim report will be presented at the December Board meeting.

4.5 Director of State and Federal Programs – Mrs. Hamilton reported:

- We will be receiving a one-time Educator Effectiveness Block grant in December for \$104,000. The funds will be expended over 3 years and is designated to be used for specific professional development activities.
- API/AYP, Program Improvement and Title III Accountability reports are all tentatively scheduled to be released some time in December.

4.6 Superintendent – Dr. Geivett reported:

- WUSD has signed up with U.S. Communities (USC), a purchasing cooperative that allows educational community members (& other nonprofits) to piggy-back on low bidding from vendors that are registered through U.S. Communities. Garland Roofing is registered through USC, so we can go through them to purchase the materials for the roofing, and they can in turn subcontract out the roofing project to George Roofing.
- The blackout is completed at WIS.

- Cal Fire will be sending a crew for Monday and Tuesday of Thanksgiving week to finish up the painting at MES. We are hopeful that we can secure a second crew to help out with the greenhouse project at WHS.
- There are 16 graduates that will retroactively receive diplomas back to 2003-04 because of not passing the CAHSEE. We are currently sending a letter out to them at their last known addresses for them to come in and pick up their diplomas.
- The website is under construction, and we hope to launch it on November 16, 2015.
- Several WUSD employees attended a meeting for the Rural Professional Learning Network. It's a group of people from 16 schools/districts from Butte, Glenn and Placer counties who are meeting to discuss the issues related to bringing technology into small rural schools. We were contacted by Pivot Learning Partnerships, who secured a grant to fund a two year study to research problems/common practices with rural school districts related to technology use in the classroom. The end of the second year, a plan will be put together from the results to talk to with policy makers and legislators to present what is needed to bring technology into the classrooms.
- We will be receiving Educator Effectiveness Funding in the amount of \$104,000 to be used for staff development over a three year period. We held a meeting with administrators and staff to put together a plan on how the funds will be used. The plan will be presented to the Board after the first of the year.
- We are looking at contracting with Catapult EMS for an emergency management system where all staff and school sites will be connected in case of any emergency that occurs on campus through cell phones, laptops, desk-top computers or iPads. The cost is around \$4800 per year.
- The well was capped and will cost approximately \$13,000-\$14,000 to uncap it and look at whatever cost to get the irrigation system set up. An airlift test was done, and the capacity is approximately 35-40 gallons per minute and will actually be more when a pump is put in.

4.7 Board of Education Members

Mr. Ward – No report

Mr. Parisio - The Varsity Girls' Volleyball team is/are league champions and will move on to playoffs.

Mrs. Taylor:

- The JV Girls' Volleyball team is/are league champions and had an undefeated season.
- Participated in Homecoming activities by delivering FFA lunches, staying for the closed campus lunch and driving a car for homecoming at the football.
- There are several fundraisers going on.

Mr. Geiger – No report

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from David McDonald in the amount \$66.00 to go towards the MES Music Program.
2. Accept donation from Colusa-Glenn Farm Credit in the amount of \$500.00 to go towards the WHS Greenhouse project.
3. Approve the WUSD Obsolete Equipment List.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #15-16-34 through #15-16-38 to attend school in another district for the 2015/16 school year.
2. Approve the Interdistrict Requests for Students #15-16-17 through #15-16-19 to attend school in the WUSD for the 2015/16 school year.

C. HUMAN RESOURCES

1. Approve employment of Justin Robinett, Groundskeeper III/Utility, effective 10/27/15.
2. Approve employment of Pedro Bobadilla, Instructional Aide I, effective 10/30/15.
3. Approve employment of the following extra duty assignments at WHS for the 2015/16 school year:

Margaret Ansel	Newspaper Advisor
Joe West	Band Director
Jennifer Carriere	Academic Decathlon Advisor
4. Approve the employment of the following WHS Winter Sports Coaches for the 2015/16 school year:

Daniel Hartrum	Varsity Wrestling – Head Coach
Richard Welsh	Varsity Boys Basketball – Head Coach

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|-----------------|--|
| Caleb Fleming | Junior Varsity Boys Basketball – Assistant Coach |
| Julio Garcia | JV Boys Basketball – Head Coach |
| Carol Martin | Varsity Girls Basketball – Head Coach |
| Pedro Bobadilla | JV Girls Basketball – Head Coach |
| Jose Cano | Varsity Boys Soccer – Head Coach |
| Baduel Ramirez | Varsity Girls Soccer – Head Coach |
| Martin Castillo | Varsity Boys/Girls Soccer – Assistant Coach |

5. Accept resignation of Shyla Allen, Cafeteria Helper II, effective 10/22/15.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 10/14/15 through 10/28/15.
3. Approve ASB Quarterly Reports – MES/WIS/WHS.

Mr. Parisio moved, seconded by Mr. Geiger, to approve the Consent Calendar, with corrections:

(CONSENT VOTE)

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

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|-----------|--|
| BP 0420 | School Based Program Coordination |
| BP 0440 | District Technology Plan |
| BP 1240 | Volunteer Assistance |
| BP 1250 | Visitors/Outsiders |
| BP 3100 | Budget |
| BP 3550 | Food Services/Child Nutrition Program |
| BP 4030 | Nondiscrimination in Employment |
| BP 4118 | Dismissal/Suspension/Disciplinary Action |
| BP 4121 | Temporary/Substitute Personnel |
| BP 5125 | Student Records |
| BP 5141.4 | Child Abuse Prevention and Reporting |
| BP 5144.1 | Suspension and Expulsion/Due Process |
| BP 6158 | Independent Study |
| BB 9321 | Closed Session Purposes and Agendas |

Mr. Geiger moved, seconded by Mrs. Taylor, to approve the Board Policies per CSBA’s Policy Guidesheet Recommendations.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

2. **(Action)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

- | | |
|--------------|---|
| BP 0460 | Local Control and Accountability Plan |
| BP 0520.4 | Quality Education Investment Schools |
| BP 3312 | Contracts |
| BP 4143/4243 | Negotiations/Consultation |
| BP 5111 | Admission |
| BP 5113.1 | Chronic Absence and Truancy |
| BP 5126 | Awards for Achievement |
| BP 5144.4 | Required Parental Attendance |
| BP 6170.1 | Transitional Kindergarten |
| BP 6174 | Education for English Language Learners |

No action taken – information only.

3. **(Action)** Approve Resolution #2015-16-04, Day of the Volunteer. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2015-16-04. Roll call vote was taken.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

B. EDUCATIONAL SERVICES

1. **(Action)** Approve change to WHS Collaboration Day Bell Schedule. Mrs. Taylor moved, seconded by Mr. Geiger, to approve the change to the WHS Collaboration Day Bell Schedule.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

C. HUMAN RESOURCES

1. **(Action)** Approve Job Descriptions for K-8 Principal and Director of Business Services. Mr. Geiger moved, seconded by Mrs. Taylor, to approve Job Descriptions for K-8 Principal and Director of Business Services.

AYES: Ward, Geiger, Taylor, Parisio

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

D. BUSINESS SERVICES - None

7. **ANNOUNCEMENTS**

7.1 November 11, 2015 is a school holiday – Veterans Day.

7.2 November 19-20, 2015 are minimum days at Murdock Elementary with a dismissal time of 12:00 noon for Parent-Teacher Conferences.

7.3 There will be a district-wide break from November 23 – November 27, 2015.

7.4 The Organizational Meeting will be held on December 10, 2015, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:21 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger stated that he would report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:24 p.m.

9.1 Pursuant to Government Code §54956.9(b): Conference with Legal Counsel: Anticipated Litigation (two cases)

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 8:55 p.m. the meeting reconvened to Open Session. President Geiger reported out:

Item 9.1: Direction given to the Superintendent.

11. **ADJOURNMENT**

The meeting adjourned at 8:56 p.m.